

To ACTIVATE your FILE:

- Step 1: Print out COMPLETED Student Data Packet and all forms from the website www.ausd.net/ahs
- Step 2: Complete the Student Data Packet and turn it into the Career Center (P13) by September 25, 2009
- Step 3: Complete Forms as directed on “College Recommendation Folder Check List”
- Step 4: Address each envelope to each college (be sure to include College NAME).
 - Apply correct postage (see checklist)
- Step 5: Determine Total Processing fee.
 - Write **one check** for the **total amount**; **payable to: Arcadia High School**
 - **OR** you can pay in Cash
- Step 6: Go to the Career Center (Room P13) at lunchtime, any day, Mon - Fri, October 1 - October 30, 2009 to ACTIVATE YOUR FILE.
- Step 7: You will be contacted by Counselor/Administrator for a personal interview prior to your selected Colleges’ deadline due date.
- Step 8: Interviews are generally scheduled in order of due dates, so do not be alarmed if a friend (who turned a packet in later than you) is called in before you. However, if you have not been called in within one week of your due date, please contact Mrs. Nichols, the Counseling Secretary, in room P18.

Here’s wishing all of you a Successful College Application Season. You will not have any worries, if you have prepared yourself well, and you are applying appropriately to colleges that are a good match!